

18pt

# Census Stats NZ

February 2018

New Zealand Government

## Please follow the instructions below to complete your 2018 Census form

Stats NZ conducts the census, the official count of how many people and dwellings there are in New Zealand. Please complete your forms on **Tuesday, 6 March 2018**, or earlier if you prefer.

**Complete your forms online:** To save time, do it online. Completing online is quick, secure, and easy. You can complete forms in English or te reo Māori. This letter has the access code for everyone in your household. Keep it until everyone has completed their forms.

### **Transcriber's Notes:**

1. This large print adaptation has 8 pages.
2. The access code will be included with the Census Stats letter that you will receive in the post in late February, or you can request it be supplied verbally through the Blind Foundation. For more information, please also read the separate page titled **Census 2018 Cover Letter**.

3. The transcriber has adapted and transcribed instructions with visual parts, indicated with **[TN]**.

**Whakaotia ki te reo Māori:** E taea ana e koe te whakaoti tō taturanga ā-ipurangi ki te reo Māori. Mehemea e hiahia ake koe i ngā rārangi pātai reorua ā-pepa, waea ki **0800 CENSUS (0800 236 787)**, ā, kōwhiri ki te kōrero i te reo Māori, ki te kōrero ki tētahi kaimahi rānei. Mehemea he pātai tāu e pā ana ki te taturanga, e taea ana hoki e koe te kōrero ki a mātou ki te reo Māori.

**Or request paper forms:** If you prefer paper forms (English or te reo Māori/English), please call **0800 CENSUS (0800 236 787)** or go to [www.census.govt.nz](http://www.census.govt.nz) as soon as possible, and we will post them to you. You'll need a dwelling form and one individual form for every person present on census night.

**Thank you for doing your part.**

Yours sincerely,

Liz MacPherson

Government Statistician

## To complete your forms online

Use your mobile,  
tablet, laptop,  
or desktop.



mobile  
friendly

- ① Go to  
**www.census.govt.nz**
- ② **Begin your census now →**
- ③ Enter your access code to start  
This code is for **everyone**  
in your household
- ④ **Start →**
- ⑤ Complete your forms on  
**Tuesday, 6 March,**  
or earlier if you prefer

- Answer questions about your household
- Complete one dwelling form
- Complete one individual form for each person present on the night of 6 March
- Click **Submit** for each completed form

**Submit**

**[TN]: Transcript of instructions on previous page:**

**To complete your forms online:**

Use your mobile, tablet, laptop, or desktop.

**1: Go to [www.census.govt.nz](http://www.census.govt.nz)**

**2: Click "Begin your census now"**

**3: Enter your access code to start**

This code is for **everyone** in your household

**4: Click "Start"**

**5: Complete your forms on Tuesday, 6 March, or earlier if you prefer**

- Answer questions about your household
- Complete one dwelling form
- Complete one individual form for each person present on the night of 6 March
- Click "**Submit**" for each completed form

**Continue to next page. End of transcriber note.**

**Did you know? Turn over for FAQs.**

# **Frequently Asked Questions (FAQ)**

## **Why is your response important?**

Stats NZ conducts the census every five years. The data we collect is used by government, councils, iwi, businesses, and community groups all over New Zealand to help make informed decisions and plan services that work for your community.

## **When should I complete my forms?**

You should complete your forms on **Tuesday, 6 March 2018**, or earlier if you prefer.

## **Do I have to take part in the census?**

Yes. All New Zealand residents and visitors to New Zealand are required to take part in the 2018 Census.

## **Will a Field Officer be delivering paper forms to my house?**

No. To reduce costs and run the census more efficiently, we are sending out letters like this to let people know

about the census. You can complete your forms online or, if you prefer paper, call **0800 CENSUS (0800 236 787)** to request them and return them in the freepost envelope.

## **Is my information protected?**

Yes—your privacy is important to us. The information you provide will be kept confidential by Stats NZ and is protected by the Statistics Act 1975.

## **What do I do if there is more than one dwelling at this address, such as a granny flat or caravan?**

It is important that every dwelling in New Zealand is counted separately.

If there is another dwelling at this address that is occupied by a separate household, they need to complete their own set of forms. Please call **0800 CENSUS (0800 236 787)** to request a letter or paper forms for that dwelling.

## **I need help with my forms—can I talk to someone in my language?**

Yes—please call **0800 CENSUS (0800 236 787)** to speak to an agent in one of the following languages:

- English
- te reo Māori
- Samoan

- Tongan
- Korean
- Mandarin
- Cantonese, or
- Hindi

## What if I need help with my forms, or have other questions?

Please contact us at **0800 CENSUS (0800 236 787)** or go to [www.census.govt.nz](http://www.census.govt.nz)

If you would like to request te reo Māori/English paper forms, please call and select to speak in te reo or speak to an operator.

## How many forms do I need to complete?

- You need to answer a few questions about your household, and
- You need to complete **one** dwelling form for your household, and
- Each person present in your household on Tuesday night, 6 March 2018 should complete an individual form.

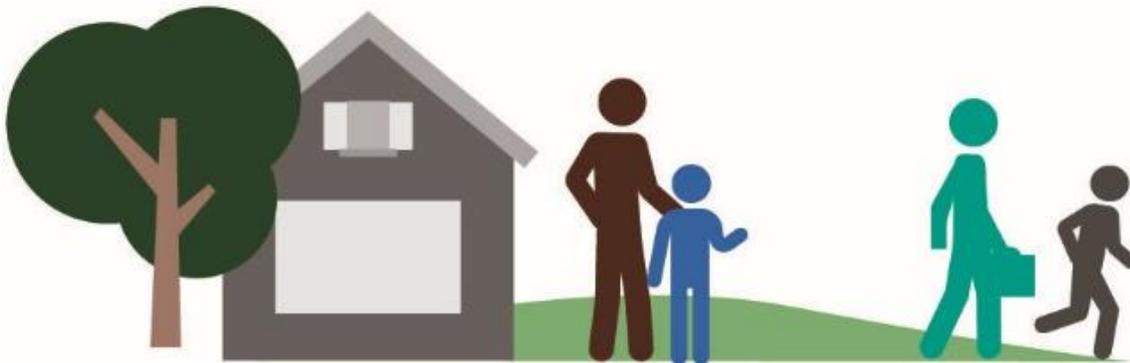
**For example:**

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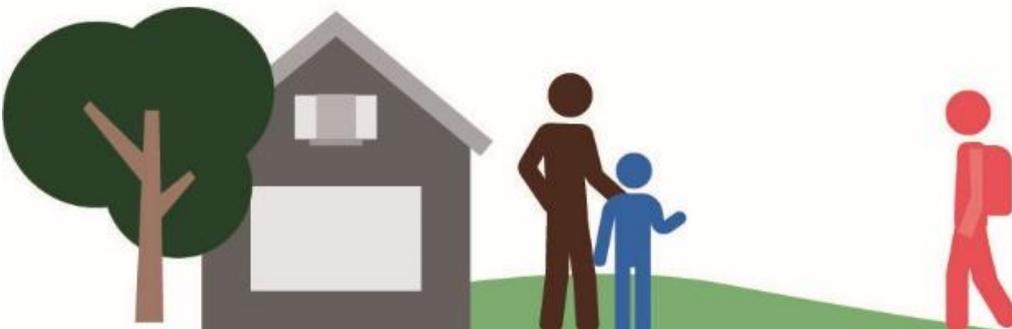
- If four people usually live in your household



- But two people will be away on Tuesday, 6 March



- And you have one visitor on Tuesday, 6 March



- Then the three people present on Tuesday, 6 March should each complete an individual form.

